



June 2025

**Title of Paper:** Council of Governors Action Log

**Presented By:** Sharon Mays, Trust Chair

**Action Required:**

<b>For Information</b>	<input checked="" type="checkbox"/>	<b>For Ratification</b>	<input type="checkbox"/>	<b>For a decision</b>	<input type="checkbox"/>
<b>For Feedback</b>	<input type="checkbox"/>	<b>Vote required</b>	<input type="checkbox"/>	<b>For Receipt</b>	<input type="checkbox"/>

**To which duty does this refer:**

Holding non-executive directors individually and collectively to account for the performance of the Board	<input type="checkbox"/>
Appointment, removal and deciding the terms of office of the Chair and non-executive directors	<input type="checkbox"/>
Determining the remuneration of the Chair and non-executive directors	<input type="checkbox"/>
Appointing or removing the trust's auditor	<input type="checkbox"/>
Approving or not the appointment of the trust's chief executive	<input type="checkbox"/>
Receiving the annual report and accounts and auditor's report	<input type="checkbox"/>
Representing the interests of members and the public	<input type="checkbox"/>
Approving or not increases to non-NHS income of more than 5% of total income	<input type="checkbox"/>
Approving or not acquisitions, mergers, separations and dissolutions	<input type="checkbox"/>
Jointly approving changes to the trust's constitution with the Board	<input type="checkbox"/>
Expressing a view on the Trust's forward plans	<input type="checkbox"/>
Consideration on the use of income from the provision of goods and services from sources other than the NHS in England	<input type="checkbox"/>
Monitoring the activities of the Trust to ensure that they are being conducted in a manner consistent with its terms of authorisation and the constitution.	<input type="checkbox"/>
Monitoring the Trust's performance against its targets and strategic aims	<input type="checkbox"/>

**How does this item support the functioning of the Council of Governors?**

This log provides clarity to the items raised by governors and how and when they have been addressed.

**Author of Report:** Bethan Devonald

**Designation of Author:** Senior Corporate Assurance Officer

**Date:** June

## Council of Governors– Public Action Log to be received in June 2025

Action number Financial year 2025/26	Date of Committee	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
Actions for 2026/26							
<b>Action 1</b>	24 April 2025	Chair Report to the Council of Governors	5	An update will be given to governors on the values work that has taken place at the next CoG	Following a review of the work programme, this item has been added to the agenda for the governor workshop on 1 July. <b>Action closed.</b>	BDe	June 25
<b>Action 2</b>	24 April 2025	Nomination and remuneration committee (NRC) report	6	Regarding the Chairs appraisal- It was agreed that a section to give free comment would be added at the front of the questionnaire for governors for those who are unable to fill in the whole form.	A section for observations and free text answers have been added to the beginning of the questionnaire, before the questions on domains. The questionnaire was circulated on 28.4.25. <b>Action closed.</b>	BDe	June 2025
<b>Action 3</b>	24 April 2025	Feedback from Governors from constituencies and any key meetings attended	10	Let the engagement team know about the monthly artists gathering that has been reinstated.	Engagement team were notified on 25.4.25. <b>Action closed.</b>	BDe	June 2025
<b>Action 4</b>	24 April 2025	Feedback from Governors from constituencies and any key meetings attended	10	AD suggested that an in-depth view on progress and actions relating to attention deficit hyperactivity disorder (ADHD) and autism waiting lists in the Trust could be brought back to the CoG. The Chair agreed and recommended that this is brought back to the CoG in June 2025. Action: corporate assurance team to note for the work programme.	Following a review of the work programme, this item has been added to the agenda for the governor workshop on 1 July. <b>Action closed.</b>	BDe	June 2025
<b>Action 5</b>	24 April 2025	Feedback from Governors from constituencies and any key meetings attended	10	BD and BC noted that they had feedback from constituents who are not digitally literate or unable to access internet at the time, who tried to access the crisis team and were diverted to online support. It was agreed that this	A meeting was set up between Director of operations, the lead governor and the deputy director of operations. A summary on the outcome has been included in the paper pack (Item 8b: Governor impact). <b>Action closed.</b>	HS / BDe	June 2025



Action number Financial year 2025/26	Date of Committee	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
				would be feedback to Helen Smart Director of operations			

Target Date:

Overdue	In Progress	Proposed for closure	Closed
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