

Public Board of Directors action log 2025- 2026							
Action Ref	Date of Board	Minute Ref	Item	Action	Update	Lead	Target Date (RAG)
Actions from 2024-2025							
Action 47	26-Mar-25	Item 9	Board committee activity reports - Mental Health Legislation Committee (MHLC)	The concerns raised from the CQC report were noted and it was requested that further assurance on the actions being taken to address this is provided to the Board. It was agreed to provide an update on this in the next report	An update was provided to MHLC at its meeting in September on actions being taken to address concerns raised by the CQC. Propose action to be closed	CJ	Jul-25
Actions from 2025-2026							
Action 4	01-May-25	20	Freedom to speak up (FTSU) annual report 2024/2025	Visibility of the FTSU champions to be supported by a communications approach. Review of the objectives and outcomes to reflect the well-led review to be included in future reporting to the Board	A new poster communicating the wider role of FTSUG has been circulated and now forms part of the cascade. Work to complete the self-assessment tool has started with further sessions planned for colleagues in October with the findings and Board Assessment in December. A clear action plan will be developed following assessment and this will be taken forward by a quarterly working group starting in January 2026. Propose action to be closed.	DP	Sep-25
Action 7	01-May-25	28	Review of Standing Orders (SO), Standing Financial Instructions (SFI) & Scheme of Delegation	A revised governance process will be taken forward to ensure version control of the corporate documents. It was agreed that the wording on the eating disorders joint committee and provider collaborative will be consistent throughout the SO's, SFI's and scheme of delegation	An initial meeting took place on 27 August 2025 between corporate assurance and finance colleagues to confirm the revised governance process and update any outstanding inconsistencies, and a further meeting to progress the work is planned for 18 September 2025. An update will be provided to the Audit and Risk Committee in October. as part of the governance report. Propose action to be closed.	DP/PE	Sep-25
Action 9	Jul-25	11	Board Committee Activity reports - Mental Health Legislation Committee (MHLC)	A review to investigate the error in target level for mental health act mandatory training will take place	This was addressed at People Committee following a cross committee referral. The referral relating to mental health act training was approved for closure with the committee noting that the required level of compliance is 90% and is reported in the mandatory training report as well as monitored by Mental Health Legislation Committee. Propose action to be closed.	CP	Sep-25
Action 10	01-Jul-25	22	Workforce Race Equality Standard (WRES) and Workforce Disability Equality Standard (WDES) 2025 Reports	Further work would take place on the report prior to publication, and a revised version will be presented to EMT prior to approval at the Board.	Work has taken place on the report which is being presented at the Board in September, following review at the executive management team. Propose action to be closed.	CP	Sep-25
Action 11	Jul-25	23	Systems and partnerships update	The Trust strategy will be circulated for approval via e-governance in preparation for its launch in September.	The Trust strategy was presented and approved at an extraordinary board on 3 September 2025. A final version will be presented to the public Board in September 2025. Action closed.	JD/DP	Sep-25

Action12	Jul-25	24	Board Assurance Framework (BAF)	Risk descriptions be reviewed and amended to fit the risk management framework format in the final version.	BAF risk descriptions have been reviewed by the executive leads and are presented to the Board in September for approval. Propose action to be closed.	DP	Sep-25
Action 13	Jul-25	25	Corporate Risk Register 2025- 2026	It was recommended a review takes place of risk 5438	The risk has been reviewed by the executive leads and presented to the committees during September 2025 prior to approval by the Board. Propose action to be closed.	DP/HSm/CJ	Sep-25
Action 14	Jul-25	26	Risk Management Framework (RMF)	Incorrect date in the risk appetite section to be amended.	The incorrect date within the risk appetite section has been amended to reflect 2025-2026. Action closed.	DP	Sep-25
Action 15	Jul-25	27	Governance report	The executive leads will receive an updated list of staff members to support 100% compliance, and an update will be provided to the board in September.	Significant work has taken place during August and September to increase reporting compliance with the support of the executive management team. An update is included in the governance report to the Board in September 2025. Propose action to be closed.	DP	Sep-25
Action16	Jul-25	28	Draft Annual Health and Safety Report	The report will be updated and will return to Board for approval	The report has been updated for receipt at the Board in September 2025. Propose action to be closed.	JD	Sep-25
RAG rating key	Overdue	In Progress	Propose action to be closed	Action complete			